



AGENDA TITLE:

Monthly Protocol Account Report

MEETING DATE:

September 19, 2012

PREPARED BY:

City Clerk

RECOMMENDED ACTION:

None required, information only.

BACKGROUNDINFORMATION:

The City Council, at its meeting of July 19, 2000, adopted

Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." **As** a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to

the City Council.

Attached please find the cumulative report through August 31, 2012.

FISCAL IMPACT:

Not applicable.

FUNDING AVAILABLE:

See attached.

Randi Johl City Clerk

RJ/JMR

Attachment

APPROVED:

Konradt Bartlam, City Manager

council/councom/protocolreport.doc

PROTOCOL ACCOUNT SUMMARY FISCAL YEAR 2012-13

Cumulative Report through August 31, 2012

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$5,000.00
7/2/12	Impact Office Solutions	Certificate Holders	24.11	¥ 3,833.03
			Total Expenditures: (\$24.11)	Ending Bal. \$4,975.89

Prepared by: JMR